

Privacy Policy – iRecruit

Curo Teknika, Inc. respects our customers' fundamental right to privacy, and we commit to take great care in safeguarding your personal data. While Our Privacy Commitment sets out our privacy practices, we have developed this Privacy Policy to inform you more specifically about the collection and processing we do on your personal data using this service.

Our Privacy Commitment Privacy Policy

Throughout your use of this service, you agree and allow Curo Teknika to use your personal information for the purpose of evaluating and approving your application for employment, and for communicating with you about your application.

The personal information collected are:

1. Information for identification and other personal circumstances
2. Contact information
3. Employment preferences
4. Educational and employment background
5. Personality attributes, skills, licenses, certifications and other credentials
6. Organizations and affiliations
7. Government issued information and/or certifications or clearances

Most of the personal information we have are those that you have given us yourself. You provide us personal information when you:

- Fill up application form through this portal or written
- Submit resume

We also collect information as we process your application for employment, like when you:

- Respond to interviews
- Accomplish tests and assessments
- Submit yourself to a medical examination
- Endorse your pre-employment requirements

To determine whether to hire you for employment purposes, it is important that we collect, use, process and analyze your personal information when it is reasonable and necessary. Your personal information will not be disclosed to any other person or organization outside Curo Teknika, Inc., except with your express consent or where required or allowed by law.

Your application may be used for statistical and similar reporting purposes but the personal information will be de-identified and the data presented in aggregation such that you are never identified as an individual. Aggregating simply means presenting information in segments or categories like age groups; anonymizing means removing personally identifiable information from the data.

In particular, we are using your information to:

1. Assess your qualifications for the position you are applying;

2. Contacting you about your application;
3. Make your personal data available to affiliates and partners for hiring purposes;
4. Perform such other processing or disclosure that may be required under law or regulations.

We would like you to know that your personal data will be kept in our records for a maximum of 2 years when you are no longer actively applying with us. After which, your personal data shall be deleted or anonymized so that you are never identified as an individual.

The Data Privacy Act of 2012 (Republic Act No. 10173) gives you rights in relation to the personal data that we have collected about you, including the right to object to certain ways in which we may use your data, the right to access your data at your request, the right to correct any inaccurate or outdated data about you, and the right to erase or remove your data from our records.

Curo Teknika respects your right to privacy, and we commit to take great care in safeguarding your personal data. For more information on your rights and how you may exercise them, please contact our Data Protection Officer through the contact details provided below:

Christopher de los Santos
ePLDT, L.V. Locsin Building, Makati Avenue, Makati City
dataprivacyofficer@epldt.com